



**City of Woodstock**  
**Office of the City Manager**

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Roscoe C. Stelford III  
City Manager

**WOODSTOCK CITY COUNCIL**

**City Council Chambers**

**August 17, 2021**  
**7:00 p.m.**

*Individuals wishing to address the City Council are invited to come forward to the podium and be recognized by the Mayor; provide their name and address for purposes of the record, if willing to do so; and make whatever appropriate comments they would like.*

*The complete City Council packet is available via the City Council link on the City's website, [www.woodstockil.gov](http://www.woodstockil.gov). For further information, please contact the Office of the City Manager at 815-338-4301 or [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

*The proceedings of the City Council meeting are live streamed on the City of Woodstock's website, [www.woodstockil.gov](http://www.woodstockil.gov). Recordings can be viewed, after the meeting date, on the website.*

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. FLOOR DISCUSSION**

- A. Presentation – Real Woodstock

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- B. Public Comments  
C. Council Comments

**IV. CONSENT AGENDA:**

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

**A. APPROVAL OF CITY COUNCIL MINUTES**

1. August 3, 2021 City Council Minutes

**B. WARRANTS:**

1. #3966
2. #3967

**C. MINUTES AND REPORTS:**

- |   |                |
|---|----------------|
| 1. Cultural and Social Awareness Commission Minutes | July 12, 2021  |
| 2. Cultural and Social Awareness Commission Minutes | August 2, 2021 |
| 3. Human Resources Report                           | July 2021      |
| 4. Police Pension Board Minutes                     | July 2021      |

**D. MANAGER'S REPORT NO. 185:**

- 1. Ordinance – Liquor License Code Amendments – Video Gaming** (185a)  
Approval of an Ordinance Amending Title 3, Business and License Regulations, Chapter 3, Liquor Control of the Woodstock City Code increasing the number of video gaming licenses from 27 to 30, and issuing said licenses to Isabel's Family Restaurant, Mixin Mingle and ShadowView Brewing, upon successful completion of the application process. **DOC. 1**
- 2. Facade Improvement Grant – Award for 216 Main Street** (185b)  
Approval by the City Council to allocate Facade Improvement Grant funds from TIF #1 to reimburse approximately 25% of the exterior improvement costs (up to \$1,500) for window replacement at 216 Main Street.
- 3. Award of Contract – Crack Sealing Program** (185c)  
Authorization to award a contract for crack filling services to SKC Construction for an amount not to exceed \$80,000, with all work completed based on the Year 3 unit bid price of \$ 0.43/linear foot.
- 4. Award of Contract – Reclamite Application 2021** (185d)  
Approval of a contract with Corrective Asphalt Materials, LLC to apply Reclamite Asphalt Rejuvenator for an amount not to exceed \$29,570.45 with all work being completed at the unit price of \$0.91 SY in FY21/22.
- 5. UDO Text Amendment – Commercial Vehicles in Residential Districts** (185e)  
Approval of a recommendation from the Plan Commission to deny the requested text amendment to Chapter 9.6 of the Unified Development Ordinance regarding the parking of commercial vehicles, specifically single-axle tow trucks, in residentially-zoned districts.
- 6. Neighborhood Improvement Program** (185f)  
Approval of three Neighborhood Improvement Programs (i.e., Curb Appeal, Better with Age, and Infrastructure Programs) based on the funding levels identified within the Staff report, and authorize the City Administration to move forward with the development and management of these programs, as part of the Neighborhood Revitalization Strategy Area for the Pilot Program area.

- 7. Ordinance – Extension of a Special Use Permit for a Solar Energy Farm - US Route 14 and Lily Pond Road** (185g)  
Approval of an Ordinance Granting a One-Year Extension of Ordinance 18-O-49, approving a Special Use Permit to allow a Solar Energy Farm at the Northwest Corner of US Route 14 and Lily Pond Road. **DOC. 2**
- 8. Award of Contract – HVAC Rooftop Units – Police Department** (185h)  
Authorization to approve CIP funding for the replacement of three (3) HVAC Rooftop Units with three (3) Carrier RTUs for a total not to exceed \$43,856 with the work being awarded to Woodstock Heating & Cooling, Woodstock, Illinois.
- 9. Resolution – Revolving Loan Application -My Little Bow Peep** (185i)  
Approval of a Resolution to authorize the Mayor and City Clerk to execute a loan agreement with My Little Bow Peeps Shop for \$25,000, subject to final review and approval by the City Attorney. **DOC. 3**
- 10. Reorganization – Salary Structure/Schedule of Authorized Positions** (185j)  
Approval of two new Executive Director positions to be funded in FY21/22 and the inclusion of a third unfunded Executive Director position by updating the following:  
a.) City of Woodstock Organizational Chart, **DOC. 4**  
b.) City of Woodstock FY21/22 Salary Structure for Non-Represented Employees (Effective 9/1/2021), and **DOC. 5**  
c.) FY21/22 Schedule of Authorized Positions/FTEs. **DOC. 6**

## **V. DISCUSSION:**

- 1. Old Courthouse & Sheriff's House – Project Update**

## **VI. EXECUTIVE SESSION:**

- 1. Real Estate (Open Meetings Act: 5ILCS 120/2)(c)(6)**

The setting of a price for sale or lease of property owned by the public body.  
Old Courthouse Tenants

## **VII. FUTURE AGENDA ITEMS**

## **VIII. ADJOURN – September 7, 2021, 7:00 PM – City Council Meeting**

*NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made. In light of the COVID-19 emergency and the plan for a remote meeting to protect the public health, please notify the City if you need any special accommodations to follow this meeting remotely.*